

LAUNCH REQUEST FORM – Submit ASAP to be scheduled.

Vessel Owner Name

(____) - ____ - ____
Daytime Phone

(____) - ____ - ____
Cell Phone

Address

City, State

Zip Code

Slip #

Launch Week Of: (Monday's date)

LOA

Draft

Manufacturer

Year

Vessel Name

Comments: _____

Do you wish to be present when launched? YES or NO If yes, what date? _____ **The office will call and specify a time.**

If you own stands and will be removing from property, check here _____. How many stands will you be removing from the marina? _____
Please pick-up stands promptly after vessel is launched from Shop Parking Lot. (preferably within 1 week of launch)

Is the vessel being serviced prior to launch? YES or NO If YES, does work need to be complete prior to launch? YES or NO

Who is doing the service work? _____ Sub-Contractor Phone # _____

Have you instructed them to submit their Insurance Cert. to the office? YES or NO If not, please do so.

Would you like the Marina to perform work on your vessel, such as bottom paint, hull wax, etc., prior to launch? YES or NO

IF YES, PLEASE FILL OUT LAUNCH -WORK ORDER AND SUBMIT WITH THIS LAUNCH REQUEST FORM.

Do you want Marina to install your drain plug(s)? YES or NO * Please ensure that your boat plug(s) is accessible and evident for the yard crew

If YES, How many plugs? _____ Where are they located? _____

Is the vessel locked? YES or NO If YES, Where are keys located or what is combination? _____

*** Vessel will not be launched if crew is unable to access ALL bilge areas for inspection. If Launch Authorization is submitted and bilges are inaccessible, charges for lost time may be incurred.**

*** You will be notified when the vessel has been launched and tied in your slip. It is your responsibility to inspect the vessel within a timely manner and secure to your satisfaction. Bowleys Staff will be diligent in checking bilges upon initial launch. As a matter of good seamanship, owners should make sure all pumps are operational, batteries connected/charged and all thru-hull hoses are connected, closed and double clamped prior to launch.**

*** Prior to being launched, all vessel owners shall hand-in a copy of the vessel Title/Registration and/or USCG Documentation and Insurance.**

*** No sails / canvas may be installed prior to launch which conflicts with Bowleys Marinas' Rules and Regulations, Section 4, paragraph I.**

*** Insurance must be current and the required \$500,000 liability coverage (Bodily Injury/Property Damage) must be in effect prior to launch.**

******* ATTENTION RENTERS: If you have not renewed your rental agreement for 2010, your contract expires March 31, 2010. *****
Commencing April 1, 2010, you will be billed for land storage until the vessel leaves the property.
Land storage rates are \$1.75/ft per day. Please call the office and renew your contract or inform the office of your plans.**

The Bowleys Staff looks forward to working with you this Spring Launch season. Please bring to Management's attention anything you feel needs to be addressed. We cannot improve our service without your feedback.

By signing below, you acknowledge you have read and understand this request form.

FAX COMPLETED FORM WITH WORK ORDER
TO 410-335-5478

Owner Signature

Date

**SUBMIT A LAUNCH AUTHORIZATION FORM
WHEN ALL WORK IS COMPLETE AND
YOUR VESSEL IS READY TO BE LAUNCHED.
Do not AUTHORIZE Launch unless the vessel is READY.**

Submit Launch Authorization Form when vessel is READY to launch and all work is completed.

Due to weather, vessel location and unforeseen circumstances, launch dates are NOT guaranteed.